**Features Matrix for Diigo**

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| --- | --- | --- | --- | --- | --- | --- |
| **Tool Features**  **Levels** | **Social Behaviors** | **Instructional/ Learning Strategies** | **Best Practices** | **Affordances** | **Risk** | **Benefits** |
| **Bookmarks** | Adding popular websites seen in media, blogs, or shared between friends. | Bookmarks are a popular way for instructors to share with students so that they can learn.  Students can compile an arsenal of bookmarks that they can use for learning. | Bookmarks are useful when they are grouped and categorized.  Periodically, scan bookmarks to see which are useful and deleting the ones that are not. | Bookmarks can be added at any PC and at any location so it allows the user to collect bookmarks anywhere. | There are no apparent risks in regards to bookmarks. | No loss of bookmarks if computer dies.  Since the bookmarks are centrally located on the Diigo library there is no confusion for bookmarking sites on multiple PC’s (e.g. home, school, or work). |
| **Tags** | Since each person can tag their sites the social element is based upon the individual and the tags they add. | Instructors can tag their selections and group them based on what they are teaching.  Students can also find sites on their own and add tags and organize their bookmarks for individual subjects. | Carefully chose the words used for tagging. Create a strategy for how you want to organize your bookmarks. | Tagging is left up to the individual so they can tag sites based on words that are meaningful to them. | There is an opportunity to think a tag word is a great one and then you don’t continue to use that tag so the bookmark could be lost or not grouped. | Personalization  Flexibility  Customization  Tags can be meaningful to user. |
| **Groups** | When groups are created they can share like bookmarks with each other that are of interest to them regarding certain topics. | Instructors who teach multiple subjects can create multiple groups of students for the subjects making their job of sharing websites easier. | Setting the preferences on the group to invitation only and non searchable. That would allow you to maintain control of the group and content. | Tag sites for the group from whatever they find in research, the flexibility of the site allows them to do this as they find them. | If it is a public group no control of what is added.  Questionable content added by group member. | Settings to manage the groups.  Dictionary creating for tags to help group members add tags. |
| **Lists** | Lists allow you to organize your bookmarks into topics that are alike.  These lists can be shared with people, creating a social influence. | Lists can be created based on topics. | Create easy tags for adding to lists. | Again, because Diigo can be accessed anywhere sites can be added to lists on the fly in any environment. | There seems to be no apparent risk to lists. | Flexibility  Grouping  Customization  Lists are editable so they can be updated as needed. |